



The Banff Centre
inspiring creativity

Expense Claims Forms

Date: May 14, 2014

VE-0220

NAME Jeff Melanson
President

Position President visa _____

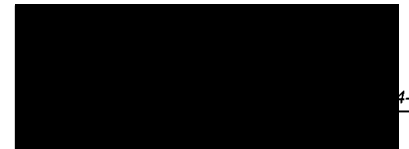
Itinerary and Purpose of Travel : Calgary for Developemnt event (Apr.22), Toronto for business meetings (April 23-25, May 6), New York for Leadership Nouveau conference, business and development meetings (April 28-May2), Ottawa for business meeting and GGPAs (May 8-11)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	04/22/2014	Travel	3101	2100	890900	800	Transportation to Development event	\$ 10.52	\$ 0.38	\$ 10.90
2	04/23/2014	Travel	3101	2100	890900	800	Transportation from airport	\$ 67.00		\$ 67.00
3	04/25/2014	Travel	3101	2100	890900	800	Transportation from business meeting	\$ 12.07		\$ 12.07
4	04/25/2014	Meals	3106	2100	890900	800	Lunch	\$ 19.32		\$ 19.32
5	04/25/2014	Travel	3101	2100	890900	800	Transportation to business meeting	\$ 31.75		\$ 31.75
6	05/02/2014	Travel	3101	2100	890900	800	Transportation from airport	\$ 68.00		\$ 68.00
7	05/05/2014	Travel	3101	2100	890900	800	Parking for business meeting	\$ 4.00		\$ 4.00
8	05/06/2014	Travel	3101	2100	890900	800	Transportation to business meeting	\$ 41.00		\$ 41.00
9	05/06/2014	Travel	3101	2100	890900	800	Transportation from business meeting	\$ 32.00		\$ 32.00
10	05/11/2014	Accommodation	3105	2100	890900	800	Accommodation for Ottawa business meetings and GGPAs	\$ 680.88	29.25	\$ 680.88
11	05/11/2014	Meals	3106	2100	890900	800	May 8, 9 and 10 dinners	\$ 227.84		\$ 227.84
12	05/11/2014	Travel	3101	2100	890900	800	Fuel	\$ 65.73	\$ 3.29	\$ 69.02
13	05/08/2014	Travel	3101	2100	890900	800	Transportation from airport	\$ 39.59		\$ 39.59
14	05/08/2014	Travel	3101	2100	890900	800	Transportation to airport	\$ 61.50		\$ 61.50
15	05/11/2014	Travel	3101	2100	890900	800	Calgary airport parking	\$ 327.00	\$ 16.35	\$ 343.35
Total Expenses : A								\$ 1,658.95	\$ 49.27	1,708.22

Summary by Expense Type

GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			760.16	20.02	780.18
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			657.63	29.25	680.88
3106	2100	Meals			247.16	-	247.16
3610	2100	Hosting			-	-	-
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			-	-	-
Total					1,658.95	49.27	1,708.22

Travel Advance (positive)	B 6132-2100	\$	-
	A-B	\$	1,708.22



4-May-14
Date

Return to Requestor		A	
Department			
Cost Centre Code			
Prepared By			

		Date
		Date

ENTERED MAY 21 2014

Subject: Another expense claim for your signature please
 Date: May 16, 2014 10:33:31 AM EDT
 To: "MacDle, Brenda" <bmacd659@shaw.ca>, Brenda MacDle <brendamacd659@gmail.com>
 4 Attachments, 50.3 KB

Hi Brenda,

Please find attached another expense claim for your review and signature. Please return to me ideally by Tuesday at noon.

Thanks so much and have a great time out on the coast.



Inspiring Creativity Through Donation
www.barriffcentre.ca/support

The Barriff Centre LIVE! Listen online to Barriff Centre performances
<http://www.barriffcentre.ca/live/homepage>



Expense Claims Form										
The Barriff Centre Funding Agency								Date: May 14, 2014		
Name: Jeff MacDle								Position: President		
<small>Agency and Purpose of Fund: Claims for Disbursement under Part 20, Transfer for business savings (Part 20.04, Reg. 6). See This for Locality Revenue guidelines, business and development expenditures (Part 20.04, Claim for business savings and 20.04 (Reg. 6))</small>										
Line	Post	Expense Type	Acct. Number	Actual	Actual	Actual	Description	Exp	Exp	Total
1	000000014	Travel	2101 2100	000000	000	000	Accommodation in development project	\$ 120.00	\$ 0.00	\$ 120.00
2	000000014	Travel	2101 2100	000000	000	000	Transportation to development project	\$ 67.00	\$ 0.00	\$ 67.00
3	000000014	Travel	2101 2100	000000	000	000	Transportation from business activities	\$ 12.07	\$ 0.00	\$ 12.07
4	000000014	Travel	2101 2100	000000	000	000	Lunch	\$ 18.50	\$ 0.00	\$ 18.50
5	000000014	Travel	2101 2100	000000	000	000	Transportation to business meetings	\$ 21.25	\$ 0.00	\$ 21.25
6	000000014	Travel	2101 2100	000000	000	000	Transportation from airport	\$ 28.00	\$ 0.00	\$ 28.00
7	000000014	Travel	2101 2100	000000	000	000	Printing for business activities	\$ 4.00	\$ 0.00	\$ 4.00
8	000000014	Travel	2101 2100	000000	000	000	Transportation to business meetings	\$ 11.00	\$ 0.00	\$ 11.00
9	000000014	Travel	2101 2100	000000	000	000	Transportation from business meetings	\$ 20.00	\$ 0.00	\$ 20.00
10	000140000	Accommodation	2100 2100	000000	000	000	rent 2013/14	\$ 900.00	\$ 0.00	\$ 900.00
11	000140000	Rent	2100 2100	000000	000	000	Rent 6 & 7 and 24 months	\$ 207.24	\$ 0.00	\$ 207.24
12	000140000	Travel	2101 2100	000000	000	000	Rent	\$ 16.73	\$ 0.00	\$ 16.73
13	000000014	Travel	2101 2100	000000	000	000	Transportation from airport	\$ 36.00	\$ 0.00	\$ 36.00
14	000000014	Travel	2101 2100	000000	000	000	Transportation to airport	\$ 31.00	\$ 0.00	\$ 31.00
15	000140000	Travel	2101 2100	000000	000	000	Other travel method	\$ 207.00	\$ 0.00	\$ 207.00
Total Expenses:								\$ 1,696.00	\$ 0.00	\$ 1,696.00

Summary by Expense Type				
Acct. Number	Post	Expense Type	Actual	Total
000140000	2100	Rent	1,107.24	1,107.24
000000014	2101	Travel	706.18	706.18
000140000	2100	Transportation	900.00	900.00
000000014	2101	Travel	327.00	327.00
000140000	2100	Printing	4.00	4.00
000000014	2101	Travel	11.00	11.00
000000014	2101	Travel	20.00	20.00
Total			1,696.00	1,696.00

Account on Receipts:	John MacDle
Signature:	[Redacted]
Printed Name:	John MacDle
Approved By:	John MacDle
Printed Name:	[Redacted]
Date:	[Redacted]

= TRANSACTION RECEIPT =

DELTA CAB LTD.
BOOK TAXI ON LINE AT
WWW.DELTACAB.CA
403-278-9999

ACCT TYPE: CREDIT CARD
CARD NUMBER:

DATE/TIME:
14/04/22 16:35:56
AUTH#: 084996

VEH/DRV: 1000 / 0282
GST#:
TXN ID: 319518

FARE: \$ 7.52
FIAT: \$000.00
EXTRAS: \$000.00
TAX: \$ 0.38

FA+FL+EX+TAX: \$ 7.90
TIP: \$ 3.00
DISCOUNT: \$000.00

TOTAL: \$ 10.90

SIGNATURE:

[Redacted Signature]

Term Id:14R10487
Merch Id:14R487
Receipt #:0576 Batch#:0
CAB5009

Term Id:14R10487
Merch Id:14R487
Receipt #:0576 Batch#:0
Visa Credit
PURCHASE

[Redacted]

AID:A0000000031010

APPROVED 00

AMOUNT CAD\$10.50
TIP CAD\$1.57
TOTAL CAD\$12.07

I agree to pay above total,
as per cardholder or merchant
agreement. Retain this copy
for your records.

MELANSON/JEFFREY J

Ref. #: 000535 042500000535 C
Auth.#: 043436
Date: 2014/04/25 Time: 11:58:09

PV***

0959

AUTHORIZATION NUMBER/NO D'AUTORISATION	
BILL NO.-NO. DE NOTE	
EXPIRY DATE CHECKED	CLERK-COMMIS
<input type="checkbox"/>	04/23/14
DATE D'EXPIRATION VERIFIEE	

5 957

58.00	AMOUNT MONTANT
9.00	TIPS POURBOIRE
67.00	CDN CAN

CHARGEX SALES DRAFT
CHARGEX FACTURE



Official Mark Canadian Olympic Association
Marque officielle Association olympique canadienne



CARDHOLDER WILL PAY TO THE ISSUER OF THE CHARGE CARD
PRESENTED HERewith THE AMOUNT STATED HEREIN IN ACCORDANCE
WITH THE ISSUER'S AGREEMENT WITH THE CARDHOLDER.
LE DETENTEUR DE LA CARTE CI-HAUT MENTIONNE PAIERA A L'EMETTEUR
DE LA CARTE LE MONTANT CI-INDIQUE CONFORMEMENT AUX CONDITIONS
DE LA CONVENTION ENTRE L'EMETTEUR ET LE DETENTEUR DE LA CARTE.

CUSTOMER COPY
COPIE DU CLIENT



5080 HOUSE - Toronto
192 West Adelaide Street
Toronto, ON
M5H 0A4
416-599-7646

** TRANSACTION RECORD **

Trans. #: 7831

RUC: Club Bar
Table #: 112
Check #: 1506
Group #: 1
Employee #: 46
Employee Name:

[Redacted]

Amount \$15.82
TIP \$3.50
TOTAL CAD\$19.32

Reference #:
66228994 0015490010 C
auth. #: 032583
SOT01S12 005
2014/04/25 11:44:40

[Redacted]
A0000000031010
0000008000 F800
APPROVED 032583

APPROVED - THANK YOU
01-027

Customer Copy

IMPORTANT
Retain this copy
for your records

THANK YOU
Come Again

4
5
BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

SALE

MID: 5942554
TID: A5912554 REF#: 00000004
Sale #: 569 04/25/11 10:48:36
CVC: Y

APPR CODE 09158

[Redacted]

AMOUNT \$26.75
TIP \$5.00
TOTAL \$31.75

00 - APPROVED - 001

[Redacted]
AID: A0000000031010
TVR: 00 00 00 80 00
TS: F8 00

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

BK
CAB 1366

CUSTOMER COPY

AIRLINE SERVICES
60 WILSON RD
WOODBRIE ON
416-675-3638
905-676-3210
CAR #098

SALE

MID: IEMV000000
TID: PS320298 REF#: 00000003
Batch #: 169 SEQ: 001169003
05/02/14 14:33:10
Invoice #: 3
APPR CODE: 091342

AMOUNT \$58.00
TIP \$10.00
TOTAL \$68.00

APPROVED

AID: A0000000031010
TVR: 00 00 00 80 00
TSI: F8 00

BY ENTERING A VERIFIED PIN
CARDHOLDER AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER
WWW.AIRLINELIMO.COM
1 800 262 5466

100-620 WILSON AVE.
416-777-9222 OH
CAB-2236

Term Id: PS472759
Invoice #: 311
VISA PURCHASE
App Label: Visa Credit
AID: A0000000031010
TVR: 0000000000
TSI: F800

00 APPROVED 001

AMOUNT \$25.25
TIP \$5.00
NETWORK FEE \$1.75
TOTAL \$32.00

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement
with cardholder

Ref. #: 0010017230
Entry Method: C
Auth. #: 043843
Date: 2014/05/06 Time: 04:18P

FEE INCLUDES APPLICABLE SALES TAXES

RECEIPT



Toronto Parking Authority
37 Yorkville Ave.
HST R122981541
EN: 14/05/05 17:16
PAID: \$ 4.00
PURCHASE-SWIPE

660668150012851440
14/05/05-18:10:31
01/027)
APPROVED-THANK YOU
*Retain this copy

greenp.com

WESTWAY TAXI
11 BENTLEY AVE
NEPEAN ON K2E 6T7

TERM # 42290011
RECORD # 000760
HOST INVOICE # 1000162
HOST SEQ # 1002957

2014/05/08 20:51:11

Purchase
AMOUNT \$32.09
TIP \$6.00
AIRTIME FEE \$1.50
TOTAL \$39.59

AUTH#: 045395 B: 0001
HTS: 20140508205148

TRANSACTION

APPROVED - 000

THANK YOU

AID: A0000000031010
TC: 55A121C1AFF9EC85
TVR: 0080008000
TSI: F800

CUSTOMER COPY

OTTAWA TAXI
613 523 1234
787
1706

BECK TAXI
TAXI DRIVER DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

SALE

MID: 4340559
TID: A4340559 REF#: 00000001
Batch #: 412 SEQ: 412001001001
05/06/14 11:41:27
CVC: Y

APPR CODE: 038992

AMOUNT \$36.00
TIP \$5.00
TOTAL \$41.00

00 - APPROVED - 001

AID: A0000000031010
TVR: 00 00 00 80 00
TSI: F8 00

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

AS
CAB 1283

Customer Copy

RECEIPT

GST NO. R122556194

EXIT No. A5
IN: 04/23/14 07:26
OUT: 05/11/14 17:27
DURATION: 18 10: 01
PAID: \$ 343.35
(GST INCLUDED)

REF. 35
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

* ***



LORD ELGIN

N/A Jeff Melanson
107 Tunnel Mountain Drive
Box 1020
Banff, AB T1L 1H5
United States

Room No. : 0537
Arrival : 05-08-14
Departure : 05-11-14
Folio No. :
Conf. No. : 32744
Cashier No. :
I.D.

Company Name:
Group Name:
H.S.T: 102094604RT
INFORMATION INVOICE

Date	Description	Charges	Credits
05-08-14	Restaurant Charge Room# 0304 : CHECK# 0303	59.72	
05-08-14	Room Charge	185.00	92.5
05-08-14	Destination Marketing Fee	5.55	
05-08-14	Room HST	24.77	
05-09-14	Restaurant Charge Room# 0537 : CHECK# 0120	91.84	
05-09-14	Room Charge	185.00	92.5
05-09-14	Destination Marketing Fee	5.55	
05-09-14	Room HST	24.77	
05-10-14	Restaurant Charge Room# 0537 : CHECK# 0105	76.28	
05-10-14	Room Charge	215.00	10.75
05-10-14	Destination Marketing Fee	6.45	
05-10-14	Room HST	28.79	
05-11-14	Visa		908.72
Total Charges		908.72	
Total Credits			908.72
Balance			0.00

PETRO-CANADA
42148 HIGHWAY #1
CALGARY
ALBERTA T3Z 2P2
4039322998

BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

SALE

GST #: 852305671
PC0092255:8552701

MID: 4340706
TID: A4340706 REF#: 00000006
Batch #: 080 SEQ: 080001001006
05/08/14 17:59:11
CVC: Y

2014-05-11 18:06

APPR CODE: 074115

PUMP 03
REGULAR
LITRES L 55.262
PRICE/L \$ 1.249
FUEL SALES \$ 69.02*

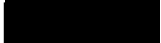


AMOUNT \$54.00
TIP \$7.50
TOTAL \$61.50

TOTAL OWED \$ 69.02

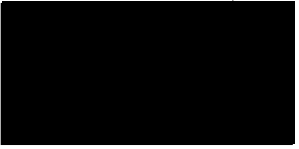
00 - APPROVED - 001

TOTAL PAID
CREDIT CARD \$ 69.02



AID: A0000000031010
TVR: 00 00 00 80 00
TSI: F8 00

* GST INCL. \$ 3.29



Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

C 00100100000000000000

WS
CAB 1779

UISA CREDIT
A0000000031010
0000008000

VERIFIED BY PIN

00 APPROVED
THANK YOU

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS

TELL US HOW WE DID?
SHORT SURVEY AT
PETRO-CANADA.CA/HERO
OR 1-866-826-7779